

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL  
ON 17<sup>th</sup> JULY 2014**

**Present:**

Mr A Martin (Acting Chairman- AM)  
Mr C Rothero (CR)  
Mr R Deeley (RD)  
Mrs K Draper (KD)  
Mrs D Masterson Jones (DMJ)  
Mrs B McGarry (Clerk- BM)  
Mrs J Martin (RFO- JM)

**Also in attendance:**

Mr J Hoodless  
Mrs N Jones  
Mr E Deeley

**Apologies:**

Mr N Oakhill

Due to the unavoidable absence of the chairman, AM was appointed stand-in chairman for the purpose of this meeting

**1 Election of Vice Chairman:**

Due to other commitments CR stood down as Vice-Chairman and was thanked for all he had done over the years. KD volunteered to succeed CR and in the absence of the chairman(NO) it was resolved to defer the final decision till the next meeting.

Prop: CR 2<sup>nd</sup> RD

**2 Minutes of previous meeting & Matters Arising**

The minutes of the meeting held on 15<sup>th</sup> May 2014 were approved and signed. There were no matters arising

Proposed: CR 2<sup>nd</sup>: RD

**3 Declarations of Interest**

RD declared an interest is Leycroft Barn and DMJ declared an interest in the field on the Hill should they be discussed

**4 Issues from the Floor**

**Leycroft Barn:** Concerns were raised about the recent planning application for the erection of a livestock building for the rearing and finishing of pigs at Leycroft Barn. Residents were concerned about the potential noise and smell that could be generated from the site. Mr Ed Deeley (the applicant and landowner) was at the meeting and addressed these concerns

**5 Updates:**

- a. **Playground** – The broken fence has been repaired and it was proposed that the posts should also be repaired/replaced all the way round.  
The RoSPA inspection is due to take place this month and has been booked.  
2 more volunteers have come forward and a working party needs to be organised.  
The draft working proposal needs to be submitted to the group and approved at the next meeting.

- b. Nancy Bowles Wood** –A draft working proposal has also been drawn up for the NBW group and will be submitted at their next meeting
- c. Football Club** –It was proposed that a meeting with the FC should be scheduled to discuss improvements to the changing rooms and the Club’s responsibilities (see also item ‘9b changing rooms’ **BM**)
- d. CDC** – No report
- e. OCC** – No report

## 6 Finance:

- a. Financial transaction since the meeting held on 15<sup>th</sup> May 2014 were approved  
Prop: KD 2<sup>nd</sup>: CR

Payments	Date	Amount	Power
Broker Network Ltd: insurance	24/04/14	£419.53	LGA 1972: s. 111
JW Harman Building: trough supports	24/04/14	£180.00	HA 1980: s. 96
D Blunt: prizes for Oak Apple Day	24/04/14	£19.34	LGA 1972: s. 145
D Blunt: Easter Egg hunt	24/04/14	£80.00	LGA 1972: s. 145
M R Cross: mowing April	21/05/14	£486.00	OSA 1906: s10
M R Cross: mowing May	13/06/14	£708.00	OSA 1906: s10
J Martin: voucher for Internal Auditor	13/06/14	£30.00	Audit Commission Act 1998
A Martin: playground repair materials	13/06/14	£101.50	LG(MP)A 1976 s. 19
OALC: training courses for D M-J	24/06/14	£120.00	LGA 1972: s. 111
ORCC: training course community plan	24/06/14	£36.00	LGA 1972: s. 111
SVH: hall rent for March and July	07/07/14	£28.00	LGA 1972: sch 12, para 10
M R Cross: mowing June	07/07/14	486.00	OSA 1906: s10

### Receipts

HMRC: VAT refund 20113/14	01/05/14	£876.14
T Vincent: NBW donations at Oak Apple Day	13/06/14	£69.03
SUC: Ash tree pruning	27/06/14	£245.00

**Bank balance** as at 14<sup>th</sup> July 2014: **£9518.97**

- b. It was resolved that payment should be made to the clerk before the next meeting  
Prop: CR      2<sup>nd</sup>: RD

## 7 Planning

- a. 14/00439/F – 1 Fox Lane – Permission Granted
- b. 14/00466/F – Leycroft Barn – Permission Granted
- c. 14/00360/OUT – The Hill – Permission Granted
- d. APP/C3105/A/14/2215758 – Cedar House Planning Appeal- Awaiting decision
- e. 14/00629/F – 12 Bovewell – Permission Granted
- f. 14/00618/F – A & K Management – Permission Granted

## 8 Administration:

- a. RFO update – The appointment of a new RFO is becoming critical if enough time is to be allowed for a successful handover.
- b. Handbook update – this is now complete although the latest edition (4<sup>th</sup>) of The Good Councillor's Guide needs to be obtained from NALC

## 9 Other Business:

- a. **Bus Shelter**- No further progress
- b. **Changing Rooms** – Following an inspection of the changing rooms it was agreed that they are in need of extensive repairs and updating. It was therefore resolved that a meeting between the Parish Council and the Football Club should be arranged to discuss details
- c. **Heyford Park** –Members of the Parish Council have attended various meetings hosted by the Dorchester Group (Heyford Park Neighbourhood Plan initiative) and Upper Heyford Parish Council which have included representatives from other neighbouring Councils, collecting information regarding the benefits of being part of one big Neighbourhood Plan (NP) under the umbrella of the Dorchester Group. The general consensus being that this plan is of no benefit to Souldern but that our

own plan could be the way forward.

- d. **Neighbourhood/Community Plan** – As part of this initiative affordable housing is an issue and the PC have been asked complete a Rural Housing Policy Plan questionnaire. It is felt that this is an issue that should be put to the community as part of our Community Led Plan to establish is there is a need for affordable housing.
- e. **Tree Roots** – Advice has been sought concerning the roots of the tree outside the village hall which are causing damage to the footpath and the seat. The options are to either take the tree down or manage the environment round it. It was agreed that tree should not come down.
- f. **Feedback from training days** – DMJ attended a ‘Planning’ training day hosted by West Oxfordshire CC which was both useful and informative. The NP/CLP training attended by DMJ, KD and BM was rather disappointing and not as informative as had been hoped.
- g. **Graveyard** – Although not urgent immediately a new burial site needs to be identified and purchased/prepared in readiness for when the existing churchyard reaches it’s full capacity
- h. **Salt Bags**- Last winter being relatively mild we still have a fairly good supply of grit however it was resolved that a half load of 25kg bags should be ordered in case of severe weather this year. A new storage space for the extra bags also needs to be identified.

10 **Date of the next meeting** – The next meeting will be held on **Thursday 18<sup>th</sup> September,** 7:30 in the Village hall

Signed..... Date.....  
Chairman Souldern Parish Council